

FINGER LAKES COMMUNITY COLLEGE  
BOARD OF TRUSTEES EDUCATION AND PLANNING  
COMMITTEE MEETING  
November 6, 2024  
Finger Lakes Community College  
Stage 14

Presiding: Trustee George Cushman, Chair

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Committee Members Present: Trustee Cushman (Chair), Trustee Cass (ex

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WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 of the New York State Higher Education Law as approved by the Chancellor of the State University of New York, and WHEREAS, the following are revised job descriptions for previously approved job descriptions for Finger Lakes Community College:

New Title	Previous Title
Academic and Student Affairs Technology Specialist (11/06/2024)	Academic Technology Specialist (09/18/2019)
Field Station Manager (11/06/2024)	Conservation Education Outreach Coordinator (10/22/2019)
Student Success Coordinator - Online Support (11/06/2024)	Professional Academic Advisor: Online Learning (02/02/2022)

WHEREAS, the following is a new job description for Finger Lakes Community College:  
Director of Counseling Center for Student Wellbeing (11/06/2024)

NOW, THEREFORE, BE IT RESOLVED, that the FLC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein

Laura E. Ortiz, Provost/Vice President of Academic and Student Affairs, presented the following resolutions:  
Laura reported virtually from Cooperstown, NY, due to a Chief Academic Officer Conference. She explained that there needed to be a change in the Commencement date for May 2025 due to the previous date approved was Memorial Day Weekend. We were able to accommodate with ~~SAAC~~ day May 17<sup>th</sup> as a celebratory time and utilize the large white tent next to CMAC for after ceremony festivities rather than the need to walk to the cafeteria

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analyzing this, but feel this is appropriate for that time period. There is an increase in our loans compared to our budget. We are working with a collection agency to acquire money owed from students for Fall 2022 and Summer 2023.

Approve Write Off of Accounts Receivable WHEREAS, the FLCC Vice President of Administration and Finance and the FLCC Controller have examined student accounts receivable and determined that there are accounts deemed as uncollectible by internal and external efforts; and WHEREAS, the FLCC Vice President of Administration & Finance and the FLCC Controller recommend that these accounts be written off to Allowance for Student Tuition and to Due to Other Funds as specified:

Semesters	Total
Fall/2021 through Summer/2022	\$974,227; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; and

WHEREAS, the College President recommends Board of Trustees approval of this resolution.

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees writing off the above specified uncollected receivables; and BE IT FURTHER RESOLVED, that the FLCC Vice President of Administration & Finance is hereby directed to make all required journal entries associated with this resolution.

Jason explained as lead agency related to EV stations that will be funded through NYSERTA and RGE tax incentives as well as filed for credit incentives through the IRS. These will be placed in Lot G. There will be 2 level 2 ports. Approval and Adoption of SEQR: Negative Declaration of Impact of EV Stations-in G lot WHEREAS, FLCC staff working with the Ontario County Director of Planning and JACOMB, a vendor determined by the New York State Energy Research and Development Authority (NYSERDA) as eligible for government entities, including Finger Lakes Community College, to contract with for the purchase, installation, and maintenance of electric vehicle charging stations (EV Stations) without bidding and eligible receive direct payment from NYSERDA under NYSERDA Charge Ready NY program; and WHEREAS, The acceptance of said NYSERDA grant by this Board of Trustees, upgrade and extension of electric service, extension of data network connectivity, purchase, installation, and operation of said EV stations, coordination with the Friends of CMAC to maintain public access to the EV charging stations (except during CMAC even provision of signage for the public, maintaining 24 hour lighting and public access to the charging stations, and setting of rates to charge customers for use of said charging stations is collectively an "Action" requiring review under the New York State Environmental Quality Review Act and its implementing regulations found at 6 NYCRR Part 617 (hereinafter collectively referred to as "SEQR"); and WHEREAS, Resolution No. 2024 established this Board's intent to serve as Lead Agency for the environmental review electric vehicle charging stations in parking lot G and began a coordinated review process of said action all pursuant to SEQR; and WHEREAS, On October 18, 2024 a public hearing was held before this Board to solicit comments on the establishment of this Board as Lead Agency and on the determination of significance for the adoption of said electric vehicle charging stations in parking lot G pursuant to SEQR; and WHEREAS, The Clerk of this Board has circulated said EAF, project materials, and a notice to all interested and involved agencies and none have objected to the establishment of this Board as Lead Agency for the environmental review of project pursuant to SEQR; and WHEREAS, This Board has reviewed said EAF part 1, draft part 2, and all the information contained therein, comments received in writing and at said public hearing, and the draft findings on file with the Clerk of this Board, and such other documents as this Board felt it necessary or appropriate to examine to adequately review the proposed Action supporting and/or supplementing the EAF; and WHEREAS, The FLCC Vice President of Finance and Administration recommends adoption of this resolution. NOW, THEREFORE BE IT RESOLVED, That the FLCC Board of Trustees is hereby established as Lead Agency pursuant to SEQR for the environmental review of the 2024 electric vehicle charging stations in parking lot G and BE IT FURTHER RESOLVED, That the 2024 electric vehicle charging stations in parking lot G is hereby

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